



TOWN OF REDCLIFF

Community Services Department

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FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS) GRANT APPLICATION PROCESS

PURPOSE:

Redcliff Family and Community Support Services (FCSS) is a partnership between the Province of Alberta and The Town of Redcliff. FCSS develops and/or partners on locally driven preventative social initiatives to enhance the well being of individuals, families, and our community. This is achieved through partnerships with other groups and agencies, and through the funding of various projects.

GOVERNANCE:

Redcliff FCSS is governed by the Redcliff FCSS Board. This group reviews and recommends approval of all grant applications.

GRANT APPLICATION DEADLINE:

The deadline for grant applications is September 30, 2011 for funding that will be issued by December 31, 2011. Applications may be accepted throughout the year if funds have not been expended.

SERVICES AND PROGRAM OPTIONS:

The following is a list of community services and programs that may be supported through FCSS funding. **This list is intended as a guideline only.**

- **Services that promote the social development of children and their families, including:**
 - parent-child development activities
 - temporary or occasional parent relief services
 - support services for young school age children

- **Services that enrich and strengthen family life by developing skills in people to function more effectively within their own environment, including:**
 - parenting and family life education, and development programs
 - marriage enrichment
 - retirement planning
 - programs for single adults and single parents
 - courses designed to enhance self-awareness and personal growth
 - individual, family and group counseling services that are educational and not treatment oriented
 - youth development services

- **Services that enhance the quality of life of the retired and semi-retired, including:**
 - home support services
 - education and information services
 - outreach and coordination services
 - self-help socialization activities.

- **Services designed to promote, encourage and support volunteer work in the community including:**
 - recruitment, training and placement services
 - resources to support volunteers
 - coordination of volunteer services.

- **Services designed to inform the public of available services, including:**
 - information and referral services
 - community information directories
 - newcomer services
 - interagency coordination

GRANT APPLICATION ELIGIBILITY CRITERIA

- **Services provided under a program *MUST*:**
 - be of preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity
 - a community need must be identified
 - must meet provincial FCSS funding criteria
 - must submit an outcome based evaluation yearly or at project end for special projects
 - must not rely solely on FCSS funding
 - organizations/groups must be non-profit
 - must involve volunteers

and

- **Do one or more of the following:**
 - help people to develop independence, strengthen coping skills and become more resistant to crisis
 - help people to develop an awareness of social needs
 - help people to develop interpersonal and group skills which enhance constructive relationships among people
 - help people and communities to assume responsibility for decisions and actions which affect them
 - provide supports that help sustain people as active participants in the community.

- **Services provided under a program *MUST NOT*:**
 - Provide primarily for the recreation needs or leisure time pursuits of individuals
 - offer direct assistance, including money, food, clothing or shelter, to sustain an individual or family
 - be primarily rehabilitative in nature
 - duplicate services that are ordinarily provided by a government or government agency.

- **Expenditures of the program *SHALL NOT INCLUDE*:**
 - the purchase of land or buildings
 - the construction or renovation of a building
 - the purchase of motor vehicles
 - any costs required to sustain an organization that do not relate to direct service delivery under the program
 - municipal property taxes and levies
 - any payments to a member of a board or committee other than reimbursement of incidental expenses necessarily incurred in providing volunteer services to the program.

Additional information on eligible programs and services can be accessed on the following website: www.child.gov.ab.ca/whatwedo/fcss/pdf/fcss_handbook.pdf

Grant Application Process:

1. Contact the Community Services Department at 403-548-7415 or email cindym@town.redcliff.ab.ca to obtain further information on program eligibility (ie. Grant application guidelines, application).
2. Applicant completes the Redcliff FCSS Grant Application and submits all necessary documentation.
3. The Redcliff FCSS Board reviews the application and approves, declines or modifies the funding amount requested or may choose to “defer the decision” pending the need for additional information.
4. The Community Services Department notifies the Applicant in writing of the decision with all necessary details.
5. The Applicant and Community Services Department may meet to review the Funding Agreement which will include, but may not be limited to: Reporting requirements, payment options, terms of the agreement.

Contact:

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 Community Services Director
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